

**Cyngor Cymuned Cegidfa
Guilsfield Community Council**

**MINUTES
ANNUAL MEETING**

Minutes of a meeting of Guilsfield Community Council Annual Meeting
held on Thursday 22nd May 2025 in the Old School Guilsfield at 7:30 p.m.

Present: Cllr Martin Dyer

Cllr Amy Williams – Via Zoom

Cllr Trevor Trevor – via Zoom

Cllr Phyl Edwards – Via Zoom

Also present: Kimberly Wright – Community Council Clerk
County Councillor Ian Harrison

GCC/25/20. Elect a chairman for the municipal year 2025-2026

RESOLVED – Cllr Martin Dyer was elected chairman of Guilsfield Community Council for the municipal year 2025/2026

GCC/25/21. Elect a vice-chairman for the municipal year 2025-2026

RESOLVED – Cllr Amy Williams was elected as Vice-Chairman of Guilsfield Community Council for the municipal year 2025/2026

GCC/25/22. Declaration of office by Chairman, Vice Chairman and Councillors

RESOLVED – Cllr Martin Dyer signed his declaration of acceptance of office, and Cllr Amy Williams agreed to sign her declaration at the next meeting.

GCC/25/23. Apologies for absence

RESOLVED – Members received apologies from Cllr Elinor Jones.

GCC/25/24. Disclosures of interest

RESOLVED – No declarations of interest were received.

GCC/25/25. Nomination of a Councillor to the Sub-Committee of the Powys Standards Committee.

RESOLVED – Members agreed to defer this item until the Council co-opts more members.

GCC/25/26. Projects within the Community

Members will discuss this item in the next meeting.

GCC/25/27. Internal Audit

RESOLVED - Members were informed that the internal audit has now been completed.

GCC/25/28. Review of statutory documents

Members reviewed and adopted the following documents;

- Standing Orders
RESOLVED – Members agreed to adopt the updated version of Standing Orders, updated by One Voice Wales.
- Financial Regulations
RESOLVED – Members agreed to adopt the updated version of Financial Regulations, updated by One Voice Wales.
- Code of conduct
RESOLVED - Members agreed to adopt the Code of Conduct.
- Training plan/record
RESOLVED - Members agreed to the training plan and record, which is now on the Council website.

GCC/25/29. To appoint representatives on the following bodies:

- a) Guilsfield Primary School Governing Body
RESOLVED – Members agreed for Councillor Martin Dyer to be the representative.
- b) Guilsfield Community Centre –
RESOLVED – Members agreed for Councillor Trevor to be the representative.
- c) One Voice Wales
RESOLVED – Members agreed to defer this item until more members are co-opted onto the council.
- d) Burgess Land Trust Committee
RESOLVED – Members agreed for Councillor Trevor and Phylis to be the representatives.
- e) Play Area Inspectors (monthly)
RESOLVED – Members agreed to defer this item until more members are co-opted onto the council.
- f) Recreational Committee.
RESOLVED – Members agreed to defer this item until more members are co-opted onto the council.

GCC/25/30. Dates and times of future council meetings: -

RESOLVED - Members agreed to the following meetings;

- Monday, 16th of June 2025
- Tuesday, 15th of July 2025

- August – No meeting
- Wednesday, 17th of September 2025
- Thursday, 16th of October 2025
- Monday 17th November 2025
- Tuesday, 16th of December 2025
- Wednesday 21st January 2026
- Thursday 19th February 2026
- Monday, 16th of March 2026
- Tuesday, 14th of April 2026
- Wednesday, 20th of May 2026 – Annual Meeting and monthly meeting.

GCC/25/31. Finance and Administrative Report.

RESOLVED - Members received and approved the Annual Return for the year-end 31st March 2025.

GCC/25/32. Date and Time of next meeting.

RESOLVED - Members noted that the next Annual Meeting will be held on **Wednesday, 20th of May 2026 at 7:30 pm** in the Old School



Signed (Chairman)

16 October 2025

Date